

November 30, 1988

INTRODUCED BY: BILL REAMS

PROPOSED NO. 88 - 904

ORDINANCE NO. 8790

AN ORDINANCE relating to the department of judicial administration and its director; amending Ordinance 5559, sections 1-7, as amended, and K.C.C. 2.16.110; repealing Ordinance 6066, section 23 and K.C.C. 2.16.070; and declaring an emergency.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. Ordinance 5559, sections 1-7, as amended, and K.C.C. 2.16.110 are hereby amended to read as follows:

A. Appointments by the county executive. The county executive shall appoint the deputy county executive and the director of each executive department, except the departments of assessment and judicial administration, PROVIDED that the director of the department of youth services (~~and the department of judicial administration~~) shall be selected by the executive from a list of at least three persons submitted by the Superior Court judges.

B. Office Appointments. The deputy county executive shall appoint the chief officer of each administrative office, and with the advice of the financial management director, shall appoint the division managers of the office of financial management.

C. Departmental Appointments. The director of each executive department, at the discretion of the county executive, shall appoint exempt employees of his or her department as provided in Section 550 of the Home Rule Charter.

D. Confirmation and Approval.

1. All appointments by the county executive shall be subject to confirmation by a majority of the county council except exempt personnel assigned to his or her personal staff.

1 2. All appointments to positions of division manager or
2 office director not made by the county executive shall be subject
3 to approval by the county executive.

4 E. CONFIRMATION POLICY.

5 1. APPOINTMENTS-STATUS. All individuals appointed by the
6 county executive, per Section 340.40 of the Home Rule Charter,
7 shall serve in an acting capacity, unless confirmed by the
8 council.

9 2. APPOINTMENTS-REFERRAL TO THE COUNCIL FOR CONFIRMATION.
10 Within seven calendar days of any executive appointment which is
11 subject to council confirmation, the executive shall deliver
12 written notice of said appointment to the council accompanied by a
13 proposed motion confirming the individual.

14 3. CONFIRMATION BY THE COUNCIL. Upon receipt of the
15 notification by the executive of an appointment, accompanied by
16 the proposed motion, the council shall act to consider
17 confirmation of the appointment within ninety days. Approval of
18 the introduced motion by a majority of the council shall
19 constitute confirmation of the appointee. Once confirmed, the
20 appointee is no longer serving in an acting capacity.

21 4. EVALUATION CRITERIA. In considering the confirmation of
22 executive appointments to offices of management level
23 responsibility, the council shall base its review on the ability
24 of the appointee to meet the following criteria:

25 a. A demonstrated reputation for integrity and
26 professionalism.

27 b. A commitment to and knowledge of the responsibilities
28 of the office.

29 c. A history of demonstrated leadership, experience and
30 administrative ability.

1 d. The ability to work effectively with the executive,
2 the council, other management, public agencies, private
3 organizations and citizens.

4 e. A demonstrated sensitivity to and knowledge of the
5 particular needs and problems of minorities and women.

6 5. REQUIRED DOCUMENTATION TO BE SUBMITTED TO THE COUNCIL.
7 The appointee, prior to review of the appointment by the council,
8 shall submit to the chairman:

9 a. A full and complete resume of his/her employment
10 history, to include references attesting to the stated employment
11 experiences.

12 b. A signed statement acknowledging that the council's
13 confirmation process may require the submittal of additional
14 information relating to the background and expertise of the
15 appointee.

16 6. MINIMUM PROCEDURES. Upon receipt of an executive
17 appointment, the chairman or his delegate, subject to the
18 council's rules of procedure, shall notify councilmembers of the
19 appointment and attempt to allow a minimum of one work week for
20 individual members to submit written questions to the reviewing
21 committee.

22 It is understood that written inquiries submitted to the
23 reviewing committee, by individual councilmembers, may require a
24 written response from the appointee or the executive, in matters
25 pertaining to the process of appointment and other pertinent
26 employment policies of King County.

27 SECTION 2. Ordinance 6066, section 23 and K.C.C. 2.16.070 are
28 each hereby repealed.

29 SECTION 3. The county council finds as a fact and declares
30 that an emergency exists and this ordinance is necessary for the
31 immediate preservation of public peace, health or safety or for
32

1 the support of county government and its existing public
2 institutions and shall take effect immediately.

3 INTRODUCED AND READ for the first time this 12th day
4 of December, 1988.

5 PASSED this 19th day of December, 1988.

6 KING COUNTY COUNCIL
7 KING COUNTY, WASHINGTON

8 Gary Grant
9 Chairman

10 ATTEST:

11 Gerald W. Peter
12 Deputy Clerk of the Council

13 APPROVED this 30th day of DECEMBER, 1988.

14 Russell
15 for King County Executive
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33